

The Woods at Polaris Condominium Association

Clubhouse Use Agreement

The Association takes pride in presenting our residents with a beautiful clubhouse to relax with neighbors, friends and guests. Policies have been established to assure each resident the enjoyment of the clubhouse without infringement upon the privileges of other residents and guests. Any person(s) using the clubhouse must abide by the following guidelines:

1. Only owners may reserve the clubhouse. The clubhouse is not to be reserved on behalf of an outside organization or for commercial use.
2. The reserving owner must be in good standing with the Association. All assessments must be current with no outstanding violations.
3. The use of the clubhouse does NOT include the use of the pool or fitness center.
4. A non-refundable \$25.00 fee and a \$50.00 deposit to be refunded if the clubhouse is cleaned and picked up properly is required. Two separate checks are due at the time of reservation made payable to: The Woods at Polaris Condominium Association. A copy of this agreement and the two checks need to be mailed to the Property Manager.
5. No more than 35 guests are permitted in the clubhouse at any one time per the fire code occupancy requirements.
6. Smoking is not allowed anywhere inside the clubhouse.
7. Residents are responsible for their guests at all times and at no time shall anyone under 21 years of age be permitted to consume any type of alcohol. Alcohol is not permitted unless an owner 21 years old or above is present.
8. The reserving owner shall assume full responsibility for any damage to the clubhouse, damage to the articles in the clubhouse and for the theft of any property, whether personal or community.
9. Guests at the clubhouse shall be advised and directed by the host resident of the rules for parking and courtesy of the other residents.
10. The reserving owner shall close and secure the premises and turn off all lights.
11. A walk-thru of the Clubhouse prior to and after the event is required.
12. The Woods at Polaris Condominium Association shall not be responsible for any articles, personal or otherwise, which are lost, stolen or misplaced by any resident or guest. The unit owner is responsible for any injuries resulting from accidents that might occur during the period.
13. Failure to abide by this agreement could result in losing the privilege of reserving the facility in the future.
14. Association functions will supersede all private reservations.
15. The Woods at Polaris Condominium Association reserves the right to cancel or alter this agreement at any time.

Owner Signature _____ Phone # _____
Address _____
Event date and Time _____ # of guests _____