

**Competitive Bid Process  
Administrative Resolution 21**

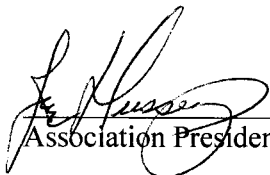
The duly elected Board of Directors of The Woods at Polaris Condominium Association establishes the following policy when contracting the services/products of others:

1. When a project exceeds \$1,500, at least two written estimates shall be secured.
2. If a project exceeds \$5,000, the Management Company shall prepare a bid specification and oversee the bidding process.
3. If a friend or relative of a current Board member is given an opportunity to bid on a project, then that Board member shall abstain from voting on said issue.

THE WOOD AT POLARIS CONDOMINIUM  
ASSOCIATION, INC.

This resolution, Administrative Resolution 21, was adopted at a meeting of the Board held on January 13, 2009 with the directors voting as indicated below:

<b>Director</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Joe Hussey	✓	—	—	—
Tom Pritchard	✓	—	—	—
Tara Logan	✓	—	—	—
Pat Davis	✓	—	—	—
Don Cavote	✓	—	—	—
Dick Bollinger	✓	—	—	—

  
\_\_\_\_\_  
Association President

  
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Association Secretary