

**Reporting a Violation  
Policy Resolution 16**

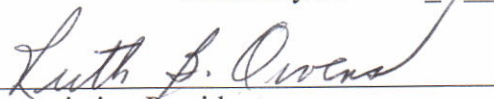
The duly elected Board of Directors of The Woods at Polaris Condominium Association establishes the following policy regarding reporting a violation:

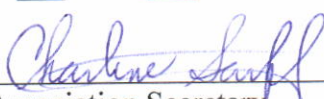
1. In order to maintain a safe and comfortable environment for all residents, and since we do not employ a community police force, each unit owner, must be responsible for the enforcement of the Rules & Regulations.
2. When an infraction is observed, a polite and neighborly reminder, person to person, is the fastest and easiest way to resolve the situation. Many times neighbors do not realize that they are violating the guidelines within the community.
3. The Board also encourages residents who have been contacted by their neighbor concerning a violation to not take the suggestion as a personal attack, but rather respond respectfully and civilly to their neighbors.
4. If a direct suggestion does not work, or if this is not feasible, a written and signed report of the violation should be sent to the Property Manager. Property Manager's name and address are referenced on the Contents page.
5. **The Association cannot respond to anonymous reports of rule violations. Anonymous reports will not be accepted. The name of the individual making the report will be kept confidential (unless it goes through legal proceedings).** If any further action is required, the Property Manager will bring the matter before the Board of Directors for resolution.

THE WOOD AT POLARIS CONDOMINIUM  
ASSOCIATON, INC.

This resolution, Policy Resolution 16, was revised at a meeting of the Board held on November 4, 2013 with the directors voting as indicated below:

<b>Director</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Ruth Owens	<u>X</u>	___	___	___
John	<u>X</u>	___	___	___
McEldowney				
Charlene Sarff	<u>X</u>	___	___	___
Dan Bottorf	<u>X</u>	___	___	___
Jim Brady	<u>X</u>	___	___	___
Glenn Myres	<u>X</u>	___	___	___

  
\_\_\_\_\_  
Association President

  
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Association Secretary